



**Ravenna City Council**  
**Community & Economic Development Committee Meeting Minutes**  
**November 13, 2023**

**The public meeting was held in person in Ravenna City Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, Matt Harper

Also attending the meeting: Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor; Cliff Soudil, Larry Silenius, John Sferra, Dennis West, Tim Contant, Amy Wilson, Matt Bowery, Mark Cash, Bill Parsons, Craig Pelorenc, Tom Frarjain

**The Community & Economic Development Committee Meeting was called to order at 6:01 P.M. by Chairperson, Cheryl Wood.**

**The first item was a First Energy easement update.**

Mr. Finney stated that he had his second meeting with First Energy and that they marked in the grass where the new poles will be placed on the west side of the City's property. He said that they are working to get the easement language and that First Energy has promised \$30,000 for the easement, which will be given to the company ICP. Mr. Finney stated that he hopes to have everything in place for a Special Council meeting on Monday.

- The item was moved forward.

**The second item was the SpringSeal tax abatement.**

Ms. Wood stated that the item is to have a tax abatement for an addition onto the current building which would add 10 full-time positions. She explained that SpringSeal would start the project in January of 2025 and the additional positions would be filled by 2028, adding that they currently have 60 full-time employees.

- The item was moved forward.

**The third item was a RLF administration agreement.**

Ms. Wood stated that it is a housekeeping item that is done every other year to enter into a new contract with the State. She said that there are no known changes and that they are in the process of getting a new draft contract from the State.

- The item was moved forward.

**The fourth item was a balance of Home RLF Funds.**

Ms. Wood stated that there is a \$200,000 year to date balance and that it is part of the CHIP program. She said that NDS has requested to allocate the funds and that the money will be used to continue the home owner occupied rehab program which currently has a waiting list. Ms. Wood explained that 75% is forgiven and that 25% is due back upon sale of the home.

- The item was moved forward.

**There being no further business for discussion, the meeting was adjourned at 6:08 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Cheryl Wood, Chairperson  
Community & Economic Development**