



Ravenna City Council
Public Health and Safety Committee Meeting Minutes
November 13, 2023

The public meeting was held in person in City Council Chambers.

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, Matt Harper

Also attending the meeting: Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor; Cliff Soudil, Larry Silenius, John Sferra, Dennis West, Tim Contant, Amy Wilson, Matt Bowery, Mark Cash, Bill Parsons, Craig Pelorenc, Tom Frarjain

The Public Health and Safety Committee Meeting was called to order at 6:08 P.M. by Chairperson, Amy Michael.

The first item was to accept \$1,200 from the Division of EMS.

Ms. Michael stated that the item is an annual grant that the fire department applies for and that the grant award was raised to \$1,200 from the usual \$300 that the department receives.

- The item was moved forward.

The second item was CivicReady Notifications Systems.

Mr. Contant explained the features of the online-based emergency alert software. It is a mass notification system which uses an opt-in service for text, call or email alerts. He stated that the system offers features that include general notifications, emergency alerts, city updates, notification for specified areas, weather alerts and added that it could be used by the Parks and Recreations Department in the future. Mr. Contant said that the cost is \$7,000 for the first year and \$6,000 each year thereafter, adding that there is a 25% discount on the initial \$7,000 if the City signs the contract prior to January.

Ms. Michael stated that a notification system had been discussed in the past and that it is a proactive way to contact residents.

Mr. Huff stated that the breakdown of the cost can be split between departments.

- The item was moved forward.

The third item was a dispatch contract with Marlboro Township.

Chief Wallis explained that Marlboro Township is interested in joining the City's dispatch services and that a 3-year contract has been drawn up. He stated that it would be a seamless transfer of services and that the contract would begin January 1st, 2024.

Mr. Calfee asked how many more entities the dispatch center can service.

Chief Wallis stated that recently Ravenna Township and Randolph switched dispatch providers and that the City currently has 8 contracts down from 11.

Mr. Calfee asked if the \$19,000 will cover the cost of the services. Chief Wallis stated that it will offset operating costs and that dispatch services are not a money maker. He said that it is common in the industry and that they are not anticipating much work volume.

- The item was moved forward.

There being no further business for discussion, the meeting adjourned at 6:21 P.M.

ATTEST:

Clerk of Council

**Amy Michael, Chairperson
Public Health and Safety Committee**