



**Ravenna City Council  
Regular Meeting Minutes  
Monday, December 4, 2023, at 6:00 pm**

**The Regular Council Meeting was held in person in Council Chambers.**

**The Regular Council Meeting was called to order at 6:00 P.M. December 4, 2023, by Council President, Andrew Kluge**

**Moment of Meditation & Silence**

President Kluge called a moment of meditation and silence.

**Pledge to Flag**

President Kluge then led those in attendance in the Pledge of Allegiance.

**Roll Call**

**The following Council Members were present:** Council President, Andrew Kluge, Amy Michael, Matt Harper, Paul Moskun, Rob Kairis, Christina West, Cheryl Wood, and Tim Calfee.

**Also in attendance:** Mayor Frank Seman; Fire Chief, Mark Chapple; Finance Director, Brian Huff; Service Director, Tim Contant; Council Clerk; Chelsea Gregor, Cliff Soudil, John Sferra, Larry Silenius, Arasin Hughes, Ryann Cline, Tiffany Jones, Bill Barber, Dirk Remley, Eric Schlaubach, Deena Tannert, Judy Watkins, John Plough

**Approval of the Minutes:**

- Motion to approve the November 6, 2023, Regular Council meeting, the November 27, 2023, Public Hearing and the November 27, 2023 Special Council meeting minutes by Ms. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**

**Communications-** A letter from the Portage County Board of Elections.

**Delegations from the Public-** Ryann Cline from the Ravenna Chamber of Commerce stated that she had provided a handout for Council members in their mailboxes and said that they are welcome to ask questions. She stated that the Chamber is committed to fostering growth and that they are promoting education and economic development. Ms. Cline explained what the Chamber does, which includes Lunch and Learns, Rise and Shine events, Honorary Way, supporting local charities, and the Rock Series. She stated that the Chamber recognizes the importance of collaborating with the schools and collaborating for the Halloween Walk and the Holiday Celebration. Ms. Cline stated that the Chamber keeps a social media audience and would like to continue collaborating to bring progress and prosperity to Ravenna. She stated that the Chamber of Commerce is requesting to get the equal donation that Main Street Ravenna receives and that they are committed to showing tangible impacts to City Council.

Deena Tannert addressed Council to introduce a new resource guide that she has been helping to put together. She explained that she discovered a community resource guide that had been put together by a group of interns in 2014 and that she had collaborated over the course of months to update the resource guide. Ms. Tannert stated that the resource guide is 53 pages but that they plan to create window clings for businesses with QR Codes to the website and convenient wallet sized cards with basic and essential services for those in need. She stated that the updated guide is user friendly, and color coded to help people find what they need efficiently. Ms. Tannert stated that she will share the resource guide after a section is updated and is looking for the leaders in the community to help share the community resource guide, adding that Jobs and Family Service will continue to update the guide as needed.

John Plough addressed Council to express his concern for people speeding down Madison St. He stated that people are speeding down the street doing 50 mph in a 25 mph and that they ignore the speed limit signs. Mr. Plough said that he has spoken to the Police Chief and that the police need to enforce the speed limit. He also stated concerns for speeding on Main St. and Oakwood St., and Scranton and Zeta St.

Ms. Michael agreed and stated that she has also witnessed people speeding.

Mr. Kluge stated that the City has purchased movable speed limit signs that can be placed in those locations to help with the speeding issues.

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Mr. Plough addressed another topic to express his concern for the cutting and planting of trees on tree lawns and throughout the city. He explained an issue with a city tree at the catholic cemetery that the City stated was going to be trimmed but was taken down instead. Mr. Plough stated that the City's arborist does a physical examination of the tree to determine its integrity and asked the City to purchase a Resistograph to help detect decay and cavities in trees. He told a story about a tree in the 1990's that the City had wanted to take down but that it was able to be saved and still stands to this day. Mr. Plough asked that the City purchase the Resistograph to help save more trees from being unnecessarily cut down, and stated that he would like to see more shade trees throughout Ravenna like there used to be. He noted that the City had not planted any trees from 2007 to 2021 and that he would like to see shade trees growing tall where there are no power lines.

**Report of Officials:**

- Motion to approve the Report of Officials by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**

**Report of Committees: Committee meetings start at 6:00 PM 12/11/2023.**

**Utilities:** Mr. Moskun stated that there will be nothing on the agenda.

**Information Systems:** Ms. West stated that there is nothing on the agenda but that there will be a meeting in December.

**Planning:** Mr. Kairis stated that there are three items on the agenda and there will be a meeting next week.

**Committee of the Whole:** Mr. Kluge stated that the next Committee of the Whole meeting is Monday, December 18, 2023, at 6:00 pm.

**Public Health & Safety:** Ms. Michael stated that there are several items on the agenda and she is unsure about a meeting next week.

**Streets & Sidewalks:** Mr. Harper stated that there are no items on the agenda but there will be a meeting next week.

**Personnel:** Mr. Calfee stated that there will be a committee meeting next week.

**Community & Economic Development:** Ms. Wood stated that there are three items on the agenda and a meeting is to be determined.

**Cemetery:** Mr. Moskun stated that the employees are happy with their pay raises and that the board had a good conversation about addressing the bridge that is in need of repair. Mr. Harper stated that they are discussing the appropriation of funds, and that Mr. Finney has been working with companies on perspective bridges.

**Parks & Recreation:** Mr. Calfee stated that the Parks and Recreation Department had successfully organized a bus tour to Landcaster, PA and a Paint and Sip fundraiser. He explained that they are continuing to work on the natural state of Emerald Lake Park and are removing invasive species of plants in multiple rounds.

**First Reading of Ordinances:**

**ORDINANCE NO. 2023-127 AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE STATE OF OHIO, DIVISION OF EMS GRANT AWARD IN THE SUM OF \$1,200.00, AND DECLARING AN EMERGENCY.**

Ms. Michael stated that the item was discussed and that it is to accept the awarded funds.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2023-127 by Mr. Harper, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2023-127 was adopted.

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**ORDINANCE NO. 2023-128** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR EMERGENCY NOTIFICATION SERVICES AND APPROPRIATING \$6,005.00, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the emergency alert system is overdue and that it can update residents on water breaks, events, and active shooters. She explained that there is a way the residents can sign up to get alerts via text, email, or a phone call. Ms. Michael stated that notifications can be broken down by different areas and can be paid for through different departments. She said that it is a good deal for what the service will provide.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2023-128 by Mr. Michael, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2023-128 was adopted.

**ORDINANCE NO. 2023-129** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MARLBORO TOWNSHIP FOR DISPATCHING SERVICES TO BE PERFORMED FOR THE CALENDAR YEARS 2024, 2025 AND 2026, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the item is to allow the Mayor to enter in to a contract to provide dispatch services to Marlboro Township. She explained that it is not a money-making service and that she is excited to dispatch for another municipality.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Micheal, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2023-129 by Mr. Kairis, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2023-129 was adopted.

**ORDINANCE NO. 2023-130** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER TO DEFEND INDIGENT DEFENDANTS CHARGED WITH CRIMES IN THE CITY OF RAVENNA FOR THE YEAR 2024, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the item is an annual contract with Portage County for individuals who cannot afford a lawyer. He said that the contract language has stayed the same and it is \$150 per charge. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2023-130 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2023-130 was adopted.

**ORDINANCE NO. 2023-131** AN ORDINANCE APPROVING A CONTRIBUTION OF \$30,000.00 TO MAIN STREET RAVENNA FOR DOWNTOWN REVITALIZATION EFFORTS FOR 2024, AND DECLARING AN EMERGENCY.

Mr. Kairis explained that Main Street Ravenna received \$15,000 last year and that it is Heritage Ohio's recommendation that the City should contribute 1/3 of Main Street Ravenna's budget, which would be \$30,000.

Mr. Kluge stated that he spoke to members of Council and that they are supportive of Main Street Ravenna and suggested amending the contribution amount to \$20,000, adding that he would like to have everyone in favor of the contribution amount.

- Motion to modify the contribution amount to \$20,000 by Ms. Micheal, 2<sup>nd</sup> by Ms. West- Ms. Michael, Ms. West, Mr. Calfee, Mr. Moskun, Ms. Wood, Mr. Harper- **All Ayes**, Mr. Kairis- **No**

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There being no further comments or questions.

- Motion to waive three separate readings by Ms. Micheal, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2023-131 by Mr. Harper, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2023-131 was adopted.

**ORDINANCE NO. 2023-132** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ENTERPRISE ZONE AGREEMENT FOR MCSM, LLC, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the item is for a tax benefit on the proposed SpringSeal building expansion. There being no further comments or questions.

Ordinance 2023-132 was moved on for second reading.

**ORDINANCE NO. 2023-133** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE STATE OF OHIO, OHIO DEPARTMENT OF DEVELOPMENT, OFFICE OF COMMUNITY INFRASTRUCTURE AS REQUIRED BY THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the item is to renew the contract with the State of Ohio and that the City is waiting on the updated paperwork.

There being no further comments or questions.

Ordinance 2023-133 was moved on for second reading.

**ORDINANCE NO. 2023-134** AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN EXTENTION TO THE 2021 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP), AND DECLARING AN EMERGENCY.

Ms. Wood explained that the item is for the administration portion, not CHIP portion, for disbursing the Home RLF funds. She stated that the funds are good for home eligible projects and that there is a waiting list of 14 projects.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2023-134 by Mr. Calfee, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2023-134 was adopted.

**ORDINANCE NO. 2023-135** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH HEATHER RICHKOWSKI TO PERFORM HUMAN RESOURCE SERVICES, AND DECLARING AN EMERGENCY.

Mr. Calfee stated that the item is to renew the contract for the Human Resource Director and that it is the seventh renewal.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2023-135 by Mr. Kairis, 2<sup>nd</sup> Mr. Harper- **All Ayes**

Ordinance 2023-135 was adopted.

**ORDINANCE NO. 2023-136** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH RAVENNA TOWNSHIP TRUSTEES AND DENNIS WEST TO PERFORM ECONOMIC DEVELOPMENT SERVICES, AND DECLARING AN EMERGENCY.

Mr. Calfee stated that in the past the contract was yearly and now it will be for 3 years.

Mr. Kairis inquired about the memorandum of understanding (MOU) that had been passed in conjunction with the contract and suggested updating it to spell out the salary details between

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Ravenna Township and the City. He said that he would like to pass the contract and the MOU at the same time, especially since the contract does not address the Townships share of the consulting fee for Dennis West.

Mayor Seman stated that the township will be voting on the MOU first and that it can be completed by the end of the year.

There being no further comments or questions.

Ordinance 2023-136 was moved on for second reading.

**ORDINANCE NO. 2023-137** AN ORDINANCE AMENDING ORDINANCE NO. 2022-125 BY AMENDING EXHIBIT "A" SECTION III – SERVICE DEPARTMENT; SUBSECTION (B)(3) THE WATER DEPARTMENT, BY AMENDING STAFFING LEVELS TO ADD AN ADDITIONAL WATER PLANT OPERATOR, AND DECLARING AN EMERGENCY.

Mr. Calfee explained that the item would be to increase the number of water operators from 6 to 7, and that it had not been added back after previous staffing reductions. He stated that the plants run 24 hours a day and that the additional operator will be funded out of the Water Fund.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2023-137 by Ms. West, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2023-137 was adopted.

**ORDINANCE NO. 2023-138** AN ORDINANCE ESTABLISHING THE MINIMUM EDUCATIONAL AND EXPERIENCE QUALIFICATIONS FOR THE FINANCE DIRECTOR FOR THE CITY OF RAVENNA, AND DECLARING AN EMERGENCY.

Mr. Calfee explained that the ordinance is to establish the educational and experience qualifications for the appointed Finance Director position.

Mr. Kairis addressed subsection (a) of Section II and noted that it needs to be updated with the most recent changes.

There being no further comments or questions.

Ordinance 2023-138 was moved on to second reading.

**ORDINANCE NO. 2023-139** AN ORDINANCE FIXING THE NUMBER OF EMPLOYEES OF THE CITY OF RAVENNA; ESTABLISHING A CLASSIFICATION PLAN; A SALARY SCHEDULE; BEGINNING JANUARY 1, 2024 IN ACCORDANCE WITH EXHIBIT "A" ATTACHED HERETO; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

Mr. Huff stated that there will be a 2% increase for all non-union employees and that it is a living document with upcoming changes. He explained that it will be amended with any new position changes that come forward.

Mr. Kairis asked about waiting on the other positions to be amended in the payroll ordinance.

Ms. Michael addressed a supervisory position that is not listed as supervisory in the payroll ordinance.

Mr. Kairis explained that the proposed amendments have not been discussed in Council yet and that they have existed that way for a long time.

Ms. Michael acknowledged the statement and stated that the position title should be fixed.

Mr. Kluge stated that it can be acknowledged and then brought back to Council to pass on December 18<sup>th</sup>.

There being no further comments or questions.

Ordinance 2023-139 was moved on for second reading.

**ORDINANCE NO. 2023-140** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE NECESSARY CONTRACTS WITH MEDICAL MUTUAL OF OHIO FOR HOSPITALIZATION COVERAGE FOR THE PERIOD 01/01/2024 THROUGH 12/31/2024, AND DECLARING AN EMERGENCY.

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Mr. Huff stated that the item has been discussed and explained that the cost increase is less than 1%. He said that a new wellness plan was implemented and that the City switched to a new dental provider.

Mr. Calfee stated that it is excellent news.

Mayor Seman stated that he will inquire about the contract.

There being no further comments or questions.

Ordinance 2023-140 was moved on for second reading.

**ORDINANCE NO. 2023-141 TEMPORARY APPROPRIATION ORDINANCE (OHIO REVISED CODE SECTION 5705.38) AN ORDINANCE MAKING TEMPORARY APPROPRIATIONS BY FUND AND BY DEPARTMENTS WITHIN FUNDS, AND PERSONAL SERVICES (PAYROLL) WITHIN DEPARTMENTS FOR THE FISCAL YEAR ENDING 12/31/2024, AS SET FORTH IN ATTACHED EXHIBIT “A”, AND DECLARING AN EMERGENCY.**

Mr. Huff stated that the budget was passed in the summer of 2023, and that he sees no reason to hold it up. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2023-141 by Mr. Harper, 2<sup>nd</sup> Mr. Calfee- **All Ayes**
  
- Ms. West was unavailable to vote to waive the three separate readings.

Ordinance 2023-141 was adopted.

**ORDINANCE NO. 2023-142 AN ORDINANCE ACCEPTING THE DISTRIBUTION OF INCOME TAXES COLLECTED FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS OUTLINED IN EXHIBIT “A”, AND DECLARING AN EMERGENCY.**

Mr. Huff stated that the item was discussed and that most of it will stay the same, adding that there are a lot of capital needs.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2023-142 by Ms. Michael, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2023-142 was adopted.

**Second Reading of Ordinances:**

**ORDINANCE NO. 2023-123 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TWO – ADMINISTRATION CODE; TITLE TWO – GENERAL PROVISIONS; CHAPTER 214 – PUCHASING AND CONTRACTS; SECTION 214.01 – POLICY FOR PURCHASES OVER \$2,000, BY EXPANDING THE AMOUNT OF FUNDS THAT CAN BE EXPENDED BY THE MAYOR OR DEPARTMENT HEAD WITHOUT THE APPROVAL BY COUNCIL BY ORDINANCE FOR EXPENDITURES UP TO \$25,000 PURSUANT TO THE ADDITIONAL TERMS SET FORTH HEREIN, AND DECLARING AN EMERGENCY.**

Mr. Kairis stated that the current wording for Section 214 of the codified ordinances was confusing, and the amendment will allow authorization of purchases up to \$25,000 without Council approval. He said that the provisions are in the body of the ordinance and that a report listing purchases will be provided.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2023-123 by Ms. West, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2023-123 was adopted.

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**Third Reading of Ordinances:**

**ORDINANCE NO. 2023-111** AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN EASEMENT TO ALLOW FIRST ENERGY TO RUN ELECTRICAL SERVICES TO LG CHEM AMERICA , AND DECLARING AN EMERGENCY.

The item is to run the electricity lines to LG Chem but there is a discrepancy and the City has not received a copy of the easement yet. Mayor Seman stated that the poles have been delivered but that work would not begin until January, adding that the situation has not been resolved to his satisfaction. There being no further comments or questions, Council decided to postpone the vote until the January 2<sup>nd</sup>, 2024 meeting.

- Motion to postpone the vote until the January 2<sup>nd</sup>, 2024 meeting by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**

Ordinance 2023-111 was postponed until January 2<sup>nd</sup>, 2024.

**ORDINANCE NO. 2023-112** AN ORDINANCE AMENDING ORDINANCE NO. 2022-125 BY AMENDING EXHIBIT "A" OF ORDINANCE NO. 2022-125 SECTION V: MAYOR'S DEPARTMENT; SUBSECTION (a) AND SECTION XVIII- SALARY EMPLOYEES- OVERTIME EXEMPT BY ADDING A NEW POSITION, DIRECTOR OF INFORMATION SERVICES, AND DECLARING AN EMERGENCY.

Mr. Calfee stated that the position was established in the past and that the ordinance would be to re-establish it. Council decided to amend the ordinance title to clarify that the position is being re-established and not a new position. There being no further comments or questions.

- Motion to amend the ordinance title to read AN ORDINANCE AMENDING ORDINANCE NO. 2022-125 BY AMENDING EXHIBIT "A" OF ORDINANCE NO. 2022-125 SECTION V: MAYOR'S DEPARTMENT; SUBSECTION (a) AND SECTION XVIII- SALARY EMPLOYEES- OVERTIME EXEMPT BY RE-ESTABLISHING THE DIRECTOR OF INFORMATION SERVICES POSITION, AND DECLARING AN EMERGENCY by Ms. West, 2<sup>nd</sup> by Ms. Wood, Ms. West, Ms. Wood, Mr. Moskun, Mr. Kairis, Mr. Harper- **All Ayes**, Mr. Calfee- **No**
- Motion to adopt emergency clause by Mr. Kairis, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2023-112 by Ms. West, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

Ordinance 2023-112 was adopted.

**Old Business-** Ms. Michael inquired about the plans for the new city complex planned for the old high school property.

Mr. Kluge requested to put the item on the Community and Economic Committee agenda to discuss the plans and the financing.

**New Business- None**

**President of Council Remarks-** Mr. Kluge stated that Council took part in the Midnight Madness parade and thanked Ms. Michael and Ms. West for helping to organize Council, adding that there were a lot of people who took part in the event. He stated that Main Street Ravenna has come out with a community gift card that hosts multiple businesses and that Popped had its closing art show in their new designated space.

**Council Member Remarks**

**Mr. Harper-** No Comment

**Ms. Michael-** Ms. Michael wished the Service Department good luck with the incoming snow and that she is looking forward to the new Service Director leadership.

**Mr. Kairis-** Mr. Kairis explained why he voted no to amend Ordinance 2023-131 and that he supports giving Main Street Ravenna the \$30,000 donation that they requested. He added that the first meeting for the comprehensive plan steering committee will be held tomorrow.

**Mr. Moskun-** No Comment

**Mr. Calfee-** No Comment

**Ms. West-** No Comment

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**Ms. Wood-** Ms. Wood stated that she is excited for the comprehensive plan and that it sets things moving forward. She said that the City has done a great job this year, a lot of things are in the works and wished everyone a Merry Christmas.

**Mayor's Remarks-** Mayor Seman stated that most of his notes were already stated by other Council members and that the steering committee meeting will be at noon tomorrow.

- Motion to adjourn at 7:35 pm by Ms. Michael, 2<sup>nd</sup> Ms. Wood- **All Ayes**

The next Regular Council Meeting is scheduled for Tuesday, January 2, 2024 at 6:00 P.M.

**ATTEST:**

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Clerk of Council

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Council President