



**Ravenna City Council
Special Meeting Minutes
December 29, 2023 at 9:00am**

The public meeting was held in person in Ravenna City Council Chambers.

The Special Meeting of Ravenna City Council was called to order by Acting Council President, Rob Kairis at 9:03am.

Council present: Matt Harper, Paul Moskun, Cheryl Wood, Tim Calfee, and Rob Kairis.

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Finance Director, Brian Huff; Council Clerk, Chelsea Gregor, Tami Lorence

- Motion to excuse Ms. Michael and Ms. West by Ms. Wood, 2nd Mr. Moskun- **All Ayes**

The Clerk read the Call for the Special Meeting stating that the purpose of the meeting is to discuss and/or act upon Ordinance 2023-144 adjusting the 2023 estimated revenues and appropriations and Ordinance 2023-145 to advertise for chemicals at the water and wastewater plants.

ORDINANCE NO. 2023-144 AN ORDINANCE ADJUSTING THE 2023 ESTIMATED REVENUES AND APPROPRIATIONS AS DETAILED IN SCHEDULE "A", AND DECLARING AN EMERGENCY.

Mr. Huff stated that it is a normal housekeeping item to clean up the estimated revenues and appropriations for the year. He explained that they made adjustments to reduce appropriations by \$2,892,500 and by reducing estimated revenues by \$1,959,000. Mr. Huff stated that the main reason was because of the water tank grant revenue that will get reappropriated next year.

Mr. Kairis asked if the year-end meeting is required.

Mr. Huff stated that they were hoping to eliminate the need for the year-end meeting but that he would like to keep the year end meeting just in case one is needed.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2nd by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2023-144 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ordinance 2023-144 was adopted.

ORDINANCE NO. 2023-145 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS, ACCORDING TO LAW, FOR CHEMICALS REQUIRED FOR THE WATER AND WASTEWATER TREATMENT FOR THE CALENDAR YEAR 2024, PURSUANT TO SPECIFICATIONS NOW ON FILE IN THE MAYOR'S OFFICE, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that there were enough signatures to endorse the creation of legislation and that it is a housekeeping item.

Mr. Moskun stated to clarify that the annual ordinance is usually done in the fall.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2023-145 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ordinance 2023-145 was adopted.

- Motion to adjourn at 9:09 am by Ms. Wood, 2nd Mr. Calfee- **All Ayes**

ATTEST:

Clerk of Council

Council President