



City Of Ravenna

Water/Sewer Backup Incident Report

Department of Public Service

210 Park Way
Ravenna, Ohio 44266

Phone: 330-296-6326

Email: www.ravennaoh.gov

NAME: _____

DATE REPORTED: _____

ADDRESS: _____

DATE OF BACKUP: _____

PHONE: _____

PRESENT CONDITIONS

FLOODING & DAMAGE

- Sump Pump
Floor Drains
Laundry Tub
Finished Floor
Finished Walls
Finished Ceiling
Finished Bathroom
Evidence Previous Flooding

- Depth of Flooding Water _____ in.
Property Damage Occurred
Clean Up Required
Furnace Damage
Hot Water Tank Damage
Appliance Damage
Finished Space
Other: _____

Narrative/Description: _____

SIGNED: _____

SIGNED: _____

Report Taken By

Claim Inspected By