



**Ravenna City Council  
Personnel Committee Meeting Minutes  
February 12, 2024**

**The public meeting was held in person in City Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, Matt Harper

Also attending the meeting: Mayor Frank Seman; Police Chief, Jeff Wallis; Service Director, Tim Contant; City Engineer, Bob Finney; Finance Director, Brian Huff; Assistant Finance Director, Tami Lorence; Council Clerk, Chelsea Gregor; Human Resource Director, Heather Richkowski; Larry Silenius, Diane Smith,

**The Personnel Committee Meeting was called to order at 7:02 P.M. by Chairperson, Tim Calfee**

**The first item was payroll salary adjustments.**

Mr. Calfee stated that the item is to discuss payroll salary adjustments and that he would like to discuss the adjustments within an executive session.

Mr. Kairis referred to a July 28<sup>th</sup> email in which he references when an executive session can take place and was not sure that it was clarified that an executive session can take place during committee meetings. Since Mr. Calfee is the chair of the committee, he stated that it is his decision to make.

Mr. Calfee stated that Mr. Kairis' comment was duly noted and then he referred to the Ohio Revised Code (ORC) and the City Charter where it explains permissible meetings where an executive session can take place. He interpreted the ORC guidelines as stating that a committee meeting is a permitted time for an executive session and requested to take a vote to go into executive session.

Mr. Kairis stated that he is okay with the will of the majority.

Mr. Calfee stated that the issue will need to be changed in the codify ordinances to clarify the procedure.

Mr. Calfee requested to go into executive session to discuss compensation of a public employee.

- Motion to go into Executive Session at 7:35 pm by Mr. Calfee, 2<sup>nd</sup> by Ms. West - All Ayes

Council went into Executive Session to discuss compensation of a public employee.

Mr. Calfee stated that Council is back on the record at 8:18pm.

- The item was for discussion only.

There being no further business, the meeting adjourned at 8:18 P.M.

**There being no further business for discussion, the meeting adjourned at 8:18 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Tim Calfee, Chairperson  
Personnel Committee**