



**Ravenna City Council  
Personnel Committee Meeting Minutes  
April 15, 2024**

**The public meeting was held in person in City Council Chambers.**

Council present: Rob Kairis, Amy Michael, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, Matt Harper

Also attending the meeting: Mayor Frank Seman; Fire Chief, Mark Chapple; Service Director, Tim Contant; City Engineer, Bob Finney; Controller, Brian Huff; Council Clerk, Chelsea Gregor; Cliff Soudil, Amy Young, Larry Silenius, Michele Kairis, Rhianna Phillips, Bill Barber, Eric Courtney, Stephen York, Judy Bennett, Kevin Zuber, Darla Fankhauser

**The Personnel Committee Meeting was called to order at 8:13 P.M. by Chairperson, Tim Calfee**

**The first item was the appointment of Ward II Council member.**

Mr. Calfee explained that the Ward II vacancy became official on April 1<sup>st</sup> and City Council will have 30 days to fill the position. He said that the vacancy has been advertised and that letters of interest and/or resumes have been requested to be sent to the Clerk by April 19<sup>th</sup> at 4:00pm. Mr. Calfee stated that the tentative plan is to have interviews on April 24<sup>th</sup> and 25<sup>th</sup> where 30 minutes will be blocked off for each applicant. He said that he has a list of questions that he will tweak and the requirement for the position is that they must be a qualified elector who has lived in Ward II for one year.

Mr. Kairis stated that Council can use the Special Council meeting on April 25<sup>th</sup> to select the applicant.

- The item was moved forward.

There being no further business, the meeting adjourned at 8:23 P.M.

**There being no further business for discussion, the meeting adjourned at 8:23 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Tim Calfee, Chairperson  
Personnel Committee**