Ravenna City Council
Information Systems Committee Meeting Minutes
November 12, 2024

The public meeting was held in person in City Council Chambers.

Council present: Council President Rob Kairis, Amy Michael, Tyler Marovich, Paul Moskun, Cheryl Wood, Christina West, Matt Harper

Also attending the meeting: Mayor Frank Seman; Police Chief, Jeff Wallis; Service Director, Tim Contant; City Engineer, Bob Finney; Finance Director, Tami Lorence; Controller, Brian Huff; Council Clerk, Chelsea Gregor; Larry Silenius, Jonathan Bender, Mike Bogo, Cliff Soudil, Kevin Zuber, Darcie Fankhauser

The Information Systems Committee Meeting was called to order at 6:00 P.M. by Committee member, Christina West.

The first item was an equipment recycling policy for the City.
Mr. Marovich stated that the item is to create a recycling policy to dispose of city assets.
Mr. Bender explained that he spoke with the law director and said that the Ohio Revised Code (ORC) is not very clear on how to dispose of municipal assets and would like to implement a clear policy for department heads to follow. He went through the process of how items would be sold or disposed of and said that values under $1,000 would be determined by a third party, adding that anything over $1,000 would be sent to auction. Mr. Bender said that money from sold items can then be used by the associated department. He said that there is a media destruction policy for computers with government standards and that there is an e-waste facility in Summit County that provides certificates of destruction.
Mr. Kairis stated that a once-a-year sale of items may not be required through Council.
Mr. Bender stated that he requested an ordinance because the ORC has vague language.
Mr. Kairis noted that the policy could be implemented by the administration.
Mr. Marovich stated that he would like to formalize the policy and moved the item forward for legislation.
Mr. Moskun agreed that the policy will be needed.

- The item was for discussion only.

Management Update
The new IT Director, Jonathan Bender, introduced himself to Council and explained that he plans on working with the Finance Director to replace some of the core IT infrastructure that is

reaching its end of life. He stated that he has already replaced some IT infrastructure, and that the Police Department is working much more efficiently.

There being no further business for discussion, the meeting adjourned at 6:12 P.M.

ATTEST:

_____   _____
Clerk of Council   **Christina West, Chairperson**
                                                                 Information Systems Committee