



RAVENNA CITY COUNCIL

Telephone: 330-297-2155 • Fax: 330-297-2164
210 Park Way, Ravenna, OH 44266

Rob Kairis, President
Amy Michael, At Large
Christina West, At Large
Cheryl Wood, At Large

Paul Moskun, Ward I
Tyler Marovich, Ward II
Matt Harper, Ward III
Tim Calfee, Ward IV

RAVENNA CITY COUNCIL MEETING Monday, December 1, 2025 at 6:00 P.M.

The meeting will be held in person in the Ravenna City Council Chambers.

Call to Order

Moment of Meditation & Silence

Pledge to Flag

Roll Call

Delegations from the Public:

Approval of the Agenda:

Consent Agenda:

Communications: A letter from the Ohio Ethics Commission requesting an updated elected officials list and a notice of forfeiture of land from Portage County Common Pleas.

Approval of the Minutes:

- Regular City Council Meeting of November 3, 2025

Report of Officials:

Ordinances:

ORDINANCE NO. 2025-119 AN ORDINANCE ACCEPTING AND ADOPTING THE RAVENNA CIVIL SERVICE COMMISSION UPDATED RULES AND REGULATIONS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-120 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BOTH PALMYRA AND PARIS TOWNSHIPS FOR DISPATCHING SERVICES TO BE PERFORMED FROM JANUARY 1, 2026 TO DECEMBER 31, 2028, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-121 AN ORDINANCE AMENDING ORDINANCE NO. 2024-138 BY AMENDING EXHIBIT "A" SECTION I – POLICE DEPARTMENT, SUBSECTION (b) BY ADDING FOUR (4) FULL-TIME PATROLMEN, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-122 AN ORDINANCE ACCEPTING THE URBAN FORESTRY GRANT IN THE SUM OF \$60,000.00 FROM OHIO DEPARTMENT OF NATURAL RESOURCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-123 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERDANTAS FOR PROFESSIONAL ENGINEERING SERVICES FOR THE RAVENNA INDUSTRIAL PRETREATMENT PROGRAM FOR THE PERIOD FROM MARCH 1, 2026 THROUGH FEBRUARY 28, 2028, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-124 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH TANK INDUSTRY CONSULTANTS TO EVALUATE AND DESIGN THE REHABILITATION OF THE CITY PARK WATER TANK AND APPROPRIATING \$25,000 FROM THE WATER FUND, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-125 AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE OHIO DEPARTMENT OF NATURAL RESOURCES GRANT AND TO ACCEPT THE GRANT IF AWARDED, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-126 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER TO DEFEND INDIGENT DEFENDANTS CHARGED WITH CRIMES IN THE CITY OF RAVENNA FOR THE YEAR 2026, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-129 AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3,000.00, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-131 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE NECESSARY CONTRACTS WITH MEDICAL MUTUAL OF OHIO FOR HOSPITALIZATION COVERAGE FOR THE PERIOD 01/01/2026 THROUGH 12/31/2026, AND DECLARING AN EMERGENCY.

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Invited City Officials: Police Chief, Jake Smallfield- Police Department

Report of Committees: Committee meetings start at 6:00 PM 12/8/2025

- Utilities – Paul Moskun
- Information Systems – Tyler Marovich
- Planning – Christina West
- Committee of the Whole - President Kairis
(Monday 12/22/2025 at 6:00 PM)
- Public Health & Safety – Amy Michael
- Streets & Sidewalks – Matt Harper
- Personnel – Tim Calfee
- Community & Economic Development – Cheryl Wood
- Cemetery – Paul Moskun/Christina West
- Parks & Recreation – Tyler Marovich

First Reading of Ordinances:

ORDINANCE NO. 2025-127 AN ORDINANCE ACCEPTING AND ADOPTING THE CITY OF RAVENNA COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-128 AN ORDINANCE ADOPTING THE CITY’S CYBER SECURITY PLAN, AS REQUIRED BY OHIO HOUSE BILL 96 BY DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2025-130 AN ORDINANCE FIXING THE NUMBER OF EMPLOYEES OF THE CITY OF RAVENNA; ESTABLISHING A CLASSIFICATION PLAN; A SALARY SCHEDULE; BEGINNING JANUARY 1, 2026 IN ACCORDANCE WITH EXHIBIT “A” ATTACHED HERETO; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

Second Reading of Ordinances:

RESOLUTION NO. 2025-112 A RESOLUTION DECLARING THE NECESSITY FOR AN ADDITIONAL TWENTY-FIVE HUNDREDTHS OF ONE PERCENT INCOME TAX TO PROVIDE FUNDS FOR THE PURPOSE OF PLANNING AND BUILDING A NEW FIRE STATION, POLICE STATION AND CITY HALL IN THE CITY OF RAVENNA, OHIO , AND DECLARING AN EMERGENCY.

Third Reading of Ordinances:

ORDINANCE NO. 2025-094 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ARCHER ENERGY, LLC FOR THE CITY OF RAVENNA NATURAL GAS AGGREGATION PROGRAM FOR THE PERIOD OF JUNE 2025 THROUGH MARCH 2027, AND DECLARING AN EMERGENCY.

Old Business

New Business

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President of Council Remarks

Council Member Remarks

Mayor's Remarks

Adjourn to Monday, January 5, 2026

NOTE: Any other business other than that specifically described herein may be considered by Council.

NOTE: All public meetings are recorded and subject to open records laws with the exception of Executive Session.

Original Post: 11/26/2025