



**Ravenna City Council
Special Meeting Minutes
December 23, 2024**

The public meeting was held in person in Ravenna City Council Chambers.

The Special Meeting of Ravenna City Council was called to order by Council President, Rob Kairis at 6:14pm.

Council present: Council President Rob Kairis, Tyler Marovich, Christina West, Paul Moskun, Cheryl Wood, Tim Calfee, Matt Harper

Also in attendance: Mayor Frank Seman; Service Director, Tim Contant; Finance Director, Tami Lorence; Controller, Brian Huff; Council Clerk, Chelsea Gregor, Larry Silenius, Cliff Soudil

Motion to excuse Ms. Michael by Ms. Wood, 2nd by Mr. Moskun- **All Ayes**

The Clerk read the Call for the Special Council meeting stating the purpose of the meeting is to discuss and/or act upon Ordinance 2024-159 to accept a \$2,500 donation, Ordinance 2024-160 to enter into a contract with Industrial Surface Sealer, LLC, Ordinance 2024-161 to sign an MOU with AFSCME, Ordinance 2024-162 adjusting the 2024 estimated revenues and appropriations, Ordinance 2024-163 approving the temporary budget, and Ordinance 2024-164 accepting the distribution of 2025 income taxes.

ORDINANCE NO. 2024-159 AN ORDINANCE ACCEPTING A DONATION IN THE SUM OF \$2,500.00 FROM THE RAVENNA UNITED FUND; RECORDING ESTIMATED REVENUES IN THE SUM OF \$2,500.00 AND APPROPRIATING THE SUM OF \$2,500.00, FOR CAMERAS AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY.

Ms. West stated that the item is as it reads.

Mr. Moskun asked when installation would begin.

Mr. Lorence stated that it would begin after the new year, and they will be upgraded.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Mr. Marovich- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2024-159 by Mr. Calfee, 2nd Ms. West- **All Ayes**

Ordinance 2024-159 was adopted.

ORDINANCE NO. 2024-160 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH INDUSTRIAL SURFACE SEALER, LLC FOR THE CITY PARK RESURFACING AND FENCE PROJECT, AND DECLARING AN EMERGENCY.

Ms. West explained that the project is using ARPA and Capital Improvement funds.

Mr. Moskun asked why the item is considered an emergency.

Ms. Wood stated that due to the use of ARPA funds, the encumbered funds must be under contract by the end of 2024.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Mr. Marovich- **All Ayes**
- Motion to adopt emergency clause by Mr. Marovich, 2nd by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2024-160 by Ms. Wood, 2nd Ms. West- **All Ayes**

Ordinance 2024-160 was adopted.

ORDINANCE NO. 2024-161 AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN MOU AGREEMENT WITH AFSCME UNION, AND DECLARING AN EMERGENCY.

Mr. Calfee explained that two laborer positions are being put back into the AFSCME Union wage schedule and that the MOU needs to be in place by January 1, 2025.

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There being no further comments or questions.

- Motion to waive three separate readings by Mr. Marovich, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Marovich, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2024-161 by Mr. Marovich, 2nd Ms. West- **All Ayes**

Ordinance 2024-161 was adopted.

ORDINANCE NO. 2024-162 AN ORDINANCE ADJUSTING THE 2024 ESTIMATED REVENUES AND APPROPRIATIONS AS DETAILED IN SCHEDULE "A", AND DECLARING AN EMERGENCY.

Ms. Lorence explained that the item is an annual housekeeping ordinance to true up accounts by December 31, 2024.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Marovich, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Marovich, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2024-162 by Mr. Harper, 2nd Mr. Marovich- **All Ayes**

Ordinance 2024-162 was adopted.

ORDINANCE NO. 2024-163 TEMPORARY APPROPRIATION ORDINANCE (OHIO REVISED CODE SECTION 5705.38) AN ORDINANCE MAKING TEMPORARY APPROPRIATIONS BY FUND AND BY DEPARTMENTS WITHIN FUNDS, AND PERSONAL SERVICES (PAYROLL) WITHIN DEPARTMENTS FOR THE FISCAL YEAR ENDING 12/31/2025, AS SET FORTH IN ATTACHED EXHIBIT "A", AND DECLARING AN EMERGENCY.

Ms. Lorence stated that the ordinance is the temporary budget which is required for audit purposes and must be passed by December 31, 2024.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Marovich 2nd by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Marovich, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2024-163 by Mr. Marovich, 2nd Ms. Wood- **All Ayes**

Ordinance 2024-163 was adopted.

ORDINANCE NO. 2024-164 AN ORDINANCE ACCEPTING THE DISTRIBUTION OF INCOME TAXES COLLECTED FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 AS OUTLINED IN EXHIBIT "A", AND DECLARING AN EMERGENCY.

Ms. Lorence explained that the item is an annual housekeeping ordinance that establishes income tax distribution for 2025.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Marovich, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Marovich, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2024-164 by Ms. Wood, 2nd Mr. Moskun- **All Ayes**

Ordinance 2024-164 was adopted.

- Motion to adjourn at 6:29 pm by Ms. West, 2nd Ms. Wood- **All Ayes**

ATTEST:

Clerk of Council

Council President