



Ravenna City Council
Community & Economic Development Committee Meeting Minutes
December 8, 2025

The public meeting was held in person in Ravenna City Council Chambers.

Council present: Council President Rob Kairis, Amy Michael, Paul Moskun, Cheryl Wood, Tyler Marovich, Tim Calfee, Christina West

Also attending the meeting: Mayor Frank Seman; Police Chief, Jake Smallfield; Fire Chief, Mark Chapple; Service Director, Tim Contant; City Engineer; Bob Finney; Finance Director, Tami Lorence; Council Clerk, Chelsea Gregor; Larry Silenius, Cliff Soudil

The Community & Economic Development Committee Meeting was called to order at 7:15 P.M. by Chairperson, Cheryl Wood.

The first item was Design Review Commission changes

Ms. Wood the meeting to order to consider updates to the Design Review Commission (DRC) guidelines. She noted that the matter had been under review for an extended period and that the only remaining point of contention from the previous meeting had been addressed through revised language prepared by Mr. Kairis in collaboration with Larry Selinas.

Mr. Kairis clarified that members should review the most recent version of the language he distributed, as earlier packet materials contained outdated code.

Mr. Calfee questioned whether the committee was considering changes to Section 14.34.03 or Section 14.34.04, specifically the certificates of approval provisions that had raised concerns previously.

Ms. Wood and Mr. Kairis explained that the primary revision involved Section 14.34.04, particularly the appeal process, which now allows appeals to City Council after two Design Review Commission meetings instead of three. The change also removed the automatic approval provision and was intended to address delays in permit approvals.

Mr. Calfee reiterated his concern that the Design Review Commission should review the changes before final action, noting that the commission had not addressed the matter at its previous meeting.

Ms. Wood responded that the commission had been given the opportunity to review the revisions and was scheduled to meet later in the week, allowing time for comments before the next council meeting. She stated there was no reason to delay further.

Mr. Kairis noted that he had previously voted against advancing the item but stated that revisions made with Mr. Selinas had resolved his earlier concerns. While he emphasized the importance of Design Review Commission input, he indicated he would not be voting on the matter that evening.

The Committee supported the item.

- The item was moved forward.

There being no further business for discussion, the meeting was adjourned at 7:27 P.M.

ATTEST:

Clerk of Council

**Cheryl Wood, Chairperson
Community & Economic Development**