



**Ravenna City Council
Regular Meeting Minutes
Monday, February 2, 2026, at 6:00 pm**

The Regular Council Meeting was held in person in Council Chambers.

The Regular Council Meeting was called to order at 6:00 P.M. February 2, 2026, by Council President, Rob Kairis

Moment of Meditation & Silence

President Kairis called a moment of meditation and silence.

Pledge to Flag

President Kairis then led those in attendance in the Pledge of Allegiance.

Roll Call

The following Council Members were present: President Rob Kairis, Amy Michael, Paul Moskun, Christina West, Tyler Marovich, Tim Calfee, Carmen Laudato

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jake Smallfield; Fire Chief, Mark Chapple; Service Director, Tim Contant; City Engineer, Bob Finney; Finance Director, Tami Lorence; Council Clerk; Chelsea Gregor; Street Superintendent, Jason Lovejoy; Cliff Soudil, Greg Francis, Eve Francis, Barbara Niemiller, Larry Selinius, Joseph Osborn, Matt Reed, Abigail Morgan, Michelle Kairis, Logan Alexander Colat, Brian Breidig

- Motion to excuse Mr. Harper by Ms. West, 2nd by Ms. Michael- **All Ayes**

Moment of Meditation & Silence

Pledge to Flag

Roll Call

Delegations from the Public:

Abigail Morgan and Matt Reed addressed Council regarding aging in place initiatives. Ms. Morgan explained that families often struggle with decisions about supporting loved ones whose needs are changing and frequently seek guidance on housing, care options, and available resources. She stated that her organization provides free, unbiased information to help individuals make informed decisions about remaining at home. Ms. Morgan also emphasized the importance of broader community planning for aging populations and referenced prior discussions with Ms. Michael about age-friendly initiatives and partnerships with local stakeholders.

Matt Reed, Senior Vice President for Community Engagement at Direction Home, outlined the agency's mission to help individuals live independently at home. He explained that Direction Home serves as the Area Agency on Aging for four counties and administers federal and state programs, including PASSPORT and MyCare Ohio, which provide Medicaid-supported in-home services such as meals, personal care, emergency response systems, and adult day services. Mr. Reed noted that staff members, primarily nurses and social workers, conduct assessments and coordinate care. Additional services include health and wellness programming, nutrition services, caregiver support, screenings, and an ombudsman program.

Mr. Reed shared results from the county's age-friendly assessment conducted with the 50+ group through Job and Family Services. Survey findings showed most respondents aged 60 and older live alone, 98 percent rely on personal vehicles, and 98 percent wish to remain in their communities. However, many need home modifications, and 60 percent reported a lacking central source of service information. Mr. Reed emphasized that Direction Home serves as a starting point for residents seeking assistance and that local partners are working to address service gaps and funding limitations.

Ms. Michael highlighted opportunities to make Ravenna more age-friendly, particularly downtown near senior living facilities, and suggested further discussions on walkability and

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collaboration with the building department to identify and assist seniors struggling with home maintenance.

Mr. Reed expressed support for exploring age-friendly designation, noting that Akron is designated age-friendly and Ohio has recently received age-friendly status.

Ms. West asked about referrals, and Mr. Reed clarified that anyone may make a referral by phone or online, with assessments currently scheduled about three weeks out. He confirmed there is no waitlist for the PASSPORT program.

Mr. Calfee requested survey participation data specific to Ravenna, and Mr. Reed agreed to provide those figures.

Ms. Michael noted that Ravenna's significant senior population was reflected in the responses.

Ms. Laudato asked about successful initiatives in other communities.

Mr. Reed cited improved interagency communication as a key success factor and described an age-friendly business "seal of approval" program implemented in Summit County, allowing businesses to meet accessibility standards and display certification.

Ms. Laudato also inquired about micro transit, which Mr. Reed explained as on-demand transportation similar to ride-sharing services.

Mr. Marovich asked about barriers to aging in place, and Mr. Reed identified limited access to transportation, food, housing assistance, personal care, and supervision services.

Mr. Reed also stated that he wishes more residents understood they can receive a free assessment before a crisis occurs.

Ms. Michael shared an example of in-home medical services available through the Cleveland Clinic, which brings physicians and diagnostic services directly to seniors' homes.

Mr. Marovich asked about waitlists, and Mr. Reed explained that while some programs have no waitlist, others prioritize the highest-need individuals due to limited funding, leaving gaps for middle-income seniors. When asked about engagement, Mr. Reed emphasized that older adults have diverse interests and that age-friendly planning should provide flexible options to meet varying needs. He also noted there is currently one PACE site in Summit County as part of a pilot program and expressed hope for expansion.

Mr. Kairis inquired about obtaining age-friendly certification.

Mr. Reed explained that the AARP-led process requires a needs assessment, strategic plan, and five-year implementation commitment. He offered to assist Ravenna if it chooses to pursue the designation.

Mr. Kairis suggested incorporating the initiative into the city's comprehensive planning efforts and asked Ms. Michael's committee to take the lead.

Ms. Michael and other council members expressed support for continued collaboration.

Logan Alexander, a resident of Hamlet Park in Ravenna Township, addressed Council to ask about extending the City of Ravenna's boundaries to include Hamlet Park, which is located near State Route 14 before West Branch. He noted that the neighborhood is currently outside city jurisdiction and suggested annexation so the area would fall under city services.

Mr. Kairis confirmed that Hamlet Park is in Ravenna Township and acknowledged that annexation would be a more complex process but stated the matter could be investigated.

When asked by Mr. Finney what benefits annexation would provide, Mr. Alexander responded that inclusion in the city could allow the Ravenna Police Department to patrol the area instead of the county sheriff's office, potentially reallocating county resources. He also suggested that city responsibility for snow plowing and other services could reduce costs for the property manager and tenants. Additionally, Mr. Alexander questioned whether city resources could assist senior residents with property maintenance, such as grass cutting.

Mr. Kairis thanked Alexander and indicated the proposal would be reviewed.

Mr. Alexander then asked about warming shelters in the area, specifically referencing the Prospect House.

Mayor Seman explained that a warming shelter had recently been opened in coordination with local partners due to extreme cold temperatures.

Ms. Laudato, who had volunteered at the shelter, stated that no individuals seeking temporary refuge from the cold were turned away and that local organizations, including churches, have coordinated to meet overflow needs.

Ms. West added that community partners such as Family and Community Services and other agencies work collaboratively to find solutions for individuals in need and that the police department has provided transportation to shelters when necessary.

Mr. Alexander inquired about the location of the health department.

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Mr. Kairis clarified that the City does not operate its own health department and that services are provided by the county health department.

Mr. Moskun noted that the City has not had its own health department for several years, and Ms. Michael added that the city partners with the county for health services.

Mr. Alexander thanked Council for the information.

Approval of the Agenda:

Mr. Kairis noted that Ordinance 2026-21 would be moved from the consent agenda to first reading due to questions about the attachment.

- Motion to approve the agenda with the change of taking out Ordinance 2026-21 for discussion by Ms. Michael, 2nd by Mr. Moskun- **All Ayes**

Consent Agenda:

Communications: A filing reminder from the Ohio Ethics Commission and a letter from the Ohio Municipal League offering Council member education sessions.

Approval of the Minutes:

- Regular City Council Meeting of January 5, 2025
- Special City Council Meeting of December 22, 2025

Report of Officials:

Ordinances:

ORDINANCE NO. 2026-013 AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA POLICE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE SWAGELOK COMPANY; RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-014 AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA FIRE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE SWAGELOK COMPANY, RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-015 AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA POLICE DEPARTMENT IN THE SUM OF \$25.00 FROM DON L. ASHTON, RECORDING ESTIMATED REVENUES IN THE SUM OF \$25.00 AND APPROPRIATING THE SUM OF \$25.00, IN THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-016 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TWO – ADMINISTRATION CODE; TITLE SIX – ADMINISTRATION; CHAPTER 244 – FIRE DEPARTMENT; SECTION 244.05 EMERGENCY AMBULANCE SERVICE SYSTEM (d) – CHARGES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-017 AN ORDINANCE AUTHORIZING THE FIRE CHIEF TO DONATE SIX (6) BULLET PROOF VESTS THAT ARE NO LONGER NEEDED BY THE RAVENNA FIRE DEPARTMENT AND WILL BE SPLIT BETWEEN EDINBURG FIRE DEPARTMENT AND PORTAGE COUNTY EMERGENCY MANAGEMENT AGENCY, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-018 AN ORDINANCE AUTHORIZING THE PURCHASE OF A NEW SEWER CAMERA AND VAN IN THE STREET DEPARTMENT, AND APPROPRIATING AN ADDITIONAL \$163,156.00 FROM FUNDS 650 AND FUND 677, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-019 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A 3-YEAR AGREEMENT WITH FONTUS BLUE, INC. TO PROVIDE CAPITAL PROJECT AND OPERATIONS SUPPORT FOR THE WATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-020 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A 3-YEAR AGREEMENT WITH FONTUS BLUE, INC. TO PROVIDE CAPITAL PROJECT AND OPERATIONS SUPPORT FOR THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-022 AN ORDINANCE AUTHORIZING THE WATER TREATMENT PLANT SUPERINTENDENT TO ENTER INTO AN AGREEMENT WITH STANLEY MILLER CONSTRUCTION COMPANY FOR THE INSTALLATION OF A NEW SLUDGE PUMP IN THE WATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-024 AN ORDINANCE ACCEPTING \$441,279.53 IN ADULT USE CANNABIS TAX FUNDS FROM THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-025 AN ORDINANCE EXTENDING A TEMPORARY MORATORIUM, NOT TO EXCEED SIX (6) MONTHS, ON THE ISSUANCE OF PERMITS THROUGH THE PLANNING, ZONING AND BUILDING DEPARTMENTS FOR APPROVAL OF STORAGE UNITS, STORAGE FACILITIES, STORAGE PODS AND SELF STORAGE ESTABLISHMENTS IN THE CITY OF RAVENNA, OH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-026 AN ORDINANCE AMENDING ORDINANCE NO. 2025-130 BY AMENDING EXHIBIT "A" SECTION III – SERVICE DEPARTMENT, SUBSECTION (b1)(3) BY ADDING ONE (1) ADDITIONAL FULL-TIME MECHANIC, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-028 AN ORDINANCE AMENDING ORDINANCE NO. 2025-130 BY AMENDING THE PART-TIME PARK MAINTENANCE WORKER TO FULL-TIME, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-035 AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3,000.00, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2026-036 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, OHIO, PART TWO – ADMINISTRATION CODE; TITLE FOUR – LEGISLATION; CHAPTER 220 – COUNCIL, SECTION 220.03 STANDING COMMITTEES TO ADD A FINANCE COMMITTEE, AND DECLARING AN EMERGENCY.

- Motion to dispense with the requirements of the City Charter in the Revised Code of Ohio with reference to reading on three separate days and adopting emergency clauses and approving the consent agenda by Mr. Calfee, 2nd by Ms. West- **All Ayes**

Invited City Officials: Jason Lovejoy, Street Superintendent

Street Department Superintendent Jason Lovejoy addressed Council to give his report. He praised the Street Department crew for their work during the recent storm, noting continuous efforts from Saturday through Wednesday to plow and clear downtown snow in preparation for additional snowfall. Mr. Lovejoy reported that salt usage is comparable to last year, explaining that plowing is prioritized over salting during heavy storms, and confirmed that the City has

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received its first 2026 salt delivery with no anticipated shortages. Regarding equipment, Mr. Lovejoy said the newly approved sewer camera is expected within 30 to 60 days, offering significant improvements over the previous unit and reducing reliance on borrowed county equipment. He noted the department's overall equipment is in good condition, though aging chippers may need replacement. Future capital plans include a potential sewer vector truck next year, a large plow truck around 2028, and safety equipment upgrades due to increased work on State Route 14.

In response to Council inquiries, Mr. Lovejoy reported that the newer four-wheel-drive plow trucks purchased last year are performing well, and the department now operates five medium-duty trucks, with two older units eventually needing replacement. He stated that heated truck beds are typically used for asphalt hauling, not snow removal, and that the aging trucks remain functional and well maintained, with replacement planned before repair costs increase.

Mr. Lovejoy confirmed the department is currently short two employees and stated that preventive maintenance has been effective without additional technology systems. On drainage and flooding concerns, Mr. Lovejoy said some problem areas have been cleaned, outside contractors consulted, and the new sewer camera will enhance inspection capabilities, adding that major outfalls are checked before predicted rain events, and recent inspections found pipes clear.

Regarding workload, Mr. Lovejoy clarified that outside maintenance is only used for specialized repairs, not due to staffing shortages, and discussed the potential addition of an assistant mechanic.

Mr. Kairis thanked Mr. Lovejoy for his report and encouraged him to communicate any future departmental needs to Council.

Report of Committees: Committee meetings start at 6:00 PM 2/9/2026.

Utilities: Mr. Moskun stated that there will be two items next week.

Information Systems: Mr. Marovich stated that there will be no meeting.

Planning: Ms. Laudato stated that she will not be able to attend the February 9th Committee meeting night and said that she will have her meeting on February 17th prior to the Committee of the Whole meeting.

Committee of the Whole: Mr. Kairis stated that the next Committee of the Whole meeting is Tuesday, February 17, 2026, at 6:00 pm.

Public Health & Safety: Ms. Michael stated that there are several items on the agenda and a meeting with most likely be held.

Streets & Sidewalks: A meeting is to be determined.

Personnel: Mr. Calfee stated that there are multiple items on the agenda.

Community & Economic Development: Ms. West stated that she has one item that evening and that there will be a meeting.

Cemetery: Ms. West reported that the committee met with representatives from the Ravenna Heritage Association, who indicated a potential donation of approximately \$60,000 to repair the chapel roof. She noted the funds must be used for the roof and the work completed this year. She said that Rick Hawksley is coordinating bids, including inspecting the ceiling and assessing the roof, with the design covering flashing, gutters, downspouts, and canopy work.

Ms. West emphasized that completing the roof first will facilitate future projects and demonstrate progress to residents and visitors. The Heritage Association will participate in decision-making, while the Historical Society manages other funds.

Mr. Moskun added that Mr. Hawksley expects to have more precise numbers within three weeks.

Ms. West also noted that the Cemetery Board allocated \$40,000 from leftover funds from last year, avoiding the need to request City or Township contributions at this stage.

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Mr. Moskun estimated the roof repair will cost around \$90,000, with the additional \$40,000 serving as a contingency for any unknown issues.

Ms. West and Mr. Moskun emphasized the goal of completing the work thoroughly so the chapel would not require major repairs for decades.

Mr. Marovich added that future upkeep should consist of routine maintenance.

Parks & Recreation: Mr. Marovich reported that the Parks Board would meet tomorrow at 5 p.m. at the recreation department. He shared that staff have been planning to expand programming and increase participation this year, with several upcoming activities. Mr. Marovich highlighted the Marlene Watt Poker Run on March 14th, 2026, noting that registration proceeds benefit the Marlene Watt Scholarship Fund, supporting youth participation in various programs.

First Reading of Ordinances:

ORDINANCE NO. 2026-021 AN ORDINANCE AUTHORIZING THE WATER TREATMENT PLANT SUPERINTENDENT TO ENTER INTO AN AGREEMENT WITH SCHNEIDER ELECTRIC FOR THE REPLACEMENT OF MOTOR CONTROL CONTRACTORS WITHIN THE WATER TREATMENT PLANT AND APPROPRIATING \$200,000 FROM FUND 677, AND DECLARING AN EMERGENCY.

Mr. Moskun explained that the ordinance involves replacing original electrical components at the water treatment plant, built around 1983, which are currently functional but could pose significant problems if they fail.

Mr. Kairis noted that the proposal from Schneider Electric included in the packet had an outdated quote from March 12, 2024, with handwritten numbers that were unclear, making it difficult to interpret as a valid contract.

Ms. West suggested keeping the ordinance on first reading to allow time for a correct quote and answers to outstanding questions.

Mr. Moskun agreed, recommending consultation with the water treatment plant superintendent. The Law Director added that the proposal format was inappropriate, lacking clarity on pricing, contract terms, and bonding, and emphasized that a proper contract should be prepared before final action.

Mr. Calfee and Mr. Kairis raised similar concerns about Ordinance 2022-22, noting it was passed on the consent agenda but was also based on a proposal rather than a contract.

Ms. Michael suggested leaving Ordinance 2026-21 on first reading, noting that the purchase price was known and any adjustments could be addressed later.

Mr. Kairis clarified the rules for reconsidering passed ordinances and noted that Council could address the matter under old business. The council agreed to leave Ordinance 2026-21 on first reading while awaiting correct documentation and further review.

Ordinance 2026-021 was kept on for second reading.

ORDINANCE NO. 2026-023 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART FOURTEEN- BUILDING AND HOUSING CODE; TITLE SIX – MISCELLANEOUS BUILDING REGULATIONS; CHAPTER 1434 – DESIGN REVIEW DISTRICT, SECTION 1434.03- RAVENNA DESIGN REVIEW COMMISSION, SECTION 1434.04 CERTIFICATES OF APPROVAL, AND SECTION 1434.99 PENALTY, AND DECLARING AN EMERGENCY.

Ms. Laudato explained that the ordinance updates had been reviewed and codified by the committee and represented routine changes. She noted there was no need to revisit the details, as the committee had essentially approved the revisions as presented.

Mr. Kairis called for a motion to suspend the three readings, but the vote failed. The ordinance will proceed to a second reading.

- Motion to waive three separate readings by Ms. Michael, 2nd by Ms. Laudato, Ms. Michael, Ms. Laudato- **All Ayes**, Mr. Calfee, Ms. West, Mr. Marovich- **No**
- Mr. Moskun was not available to vote.

Ordinance 2026-023 was left on for second reading.

ORDINANCE NO. 2026-027 AN ORDINANCE AMENDING ORDINANCE NO. 2025-130 BY AMENDING EXHIBIT "A" SECTION II – FIRE DEPARTMENT, SUBSECTION (B) BY INCREASING THE NUMBER OF FIREFIGHTERS, AND DECLARING AN EMERGENCY.

Mr. Kairis noted the ordinance was pulled from the consent agenda to clarify the number of firefighters, as no specific figure had been included during prior discussions.

Mr. Calfee explained that the ordinance originated with the Public Health and Safety Committee.

Ms. Michael stated that the Mayor and Finance Director recommended increasing the number of firefighters by three, from 15 to 18, which aligned with budget planning.

- Motion to amend the ordinance to reflect 18 firefighters by Ms. Michael, 2nd by Mr. Moskun- **All Ayes**
- Motion to waive three separate readings by Mr. Calfee, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2026-027 by Mr. Marovich, 2nd by Mr. Moskun- **All Ayes**

Ordinance 2026-027 was adopted.

ORDINANCE NO. 2026-029 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A THREE-YEAR COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1340 AFL-CIO, EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2028, ATTACHED HERETO AS EXHIBIT “A”, FURTHER AUTHORIZING THE RETROACTIVE APPLICATION OF ALL POLICIES, PROCEDURES AND PAY SCALES TO THE DATE TERMS WERE ESTABLISHED, AND DECLARING AN EMERGENCY.

Mr. Calfee explained it was the first of five collective bargaining agreements being addressed that evening, all already settled, with retroactive pay and new terms applied back to January 1, 2026. He confirmed this agreement specifically covered Local 1340 firefighters.

Mr. Kairis thanked the Mayor, Ms. Lorence and Ms. Richkowski for their work in finalizing the agreement, noting it was completed more quickly than anticipated.

- Motion to waive three separate readings by Ms. Laudato, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2nd by Ms. Laudato- **All Ayes**
- Motion to pass Ordinance No. 2026-029 by Ms. West, 2nd by Ms. Laudato- **All Ayes**

Ordinance 2026-029 was adopted.

ORDINANCE NO. 2026-030 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A THREE YEAR COLLECTIVE BARGAINING AGREEMENT WITH AFSCME LOCAL 3812, EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2028, ATTACHED HERETO AS EXHIBIT “A”, FURTHER AUTHORIZING THE RETROACTIVE APPLICATION OF ALL POLICIES, PROCEDURES AND PAY SCALES TO THE DATE TERMS WERE ESTABLISHED, AND DECLARING AN EMERGENCY.

Mr. Calfee explained that the ordinance mirrored the previous firefighter agreement and requested council approval.

Mr. Moskun raised questions regarding a provision for a 10-hour, four-day workweek for construction, paving, or sewer projects, noting that the street department no longer had paving equipment.

Mr. Calfee clarified that the 4-10's remained discretionary for the Street Department Supervisor and future projects.

Mr. Finney added that the 4-10's historically served as a productivity incentive during summer months, and that the Street Department still performs repairs and asphalt work.

Mr. Kairis noted a typo regarding comp time hours increasing from 80 to 120 on page 26, and Ms. Lorence confirmed the typo would be corrected in both contracts.

- Motion to waive three separate readings by Mr. Marovich, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2nd by Mr. Marovich- **All Ayes**
- Motion to pass Ordinance No. 2026-030 by Mr. Marovich, 2nd by Ms. West- Mr. Marovich, Ms. West, Mr. Calfee, Mr. Moskun, Ms. Laudato- **All Ayes**, Ms. Michael- **Abstain**

Ordinance 2026-030 was adopted.

ORDINANCE NO. 2026-031 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LABOR CONTRACT BETWEEN THE CITY OF RAVENNA AND THE FRATERNAL ORDER OF POLICE OHIO LABOR COUNCIL (FULL-TIME SERGEANTS), EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2028; FURTHER AUTHORIZING THE RETROACTIVE APPLICATION OF ALL POLICIES, PROCEDURES AND PAY SCALES TO THE DATE TERMS WERE ESTABLISHED, AND DECLARING AN EMERGENCY.

Mr. Calfee explained that this agreement applies specifically to full-time sergeants, who are their own bargaining unit and requested its approval.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2nd by Mr. Marovich- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Marovich- **All Ayes**
- Motion to pass Ordinance No. 2026-031 by Mr. Marovich, 2nd by Ms. West- **All Ayes**

Ordinance 2026-031 was adopted.

ORDINANCE NO. 2026-032 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LABOR CONTRACT BETWEEN THE CITY OF RAVENNA AND THE FRATERNAL ORDER OF POLICE OHIO LABOR COUNCIL (FULL-TIME DISPATCHERS AND DISPATCH COORDINATOR), EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2028; FURTHER AUTHORIZING THE RETROACTIVE APPLICATION OF ALL POLICIES, PROCEDURES AND PAY SCALES TO THE DATE TERMS WERE ESTABLISHED, AND DECLARING AN EMERGENCY.

Mr. Calfee clarified that the dispatchers and the recently added dispatch coordinator, which was added last year, are included in the police union, and he requested council approval.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Marovich, 2nd by Ms. Laudato- **All Ayes**
- Motion to adopt emergency clause by Mr. Marovich, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2026-032 by Ms. West, 2nd by Mr. Marovich- **All Ayes**

Ordinance 2026-032 was adopted.

ORDINANCE NO. 2026-033 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LABOR CONTRACT BETWEEN THE CITY OF RAVENNA AND THE FRATERNAL ORDER OF POLICE OHIO LABOR COUNCIL (FULL-TIME PATROL OFFICERS), EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2028; FURTHER AUTHORIZING THE RETROACTIVE APPLICATION OF ALL POLICIES, PROCEDURES AND PAY SCALES TO THE DATE TERMS WERE ESTABLISHED, AND DECLARING AN EMERGENCY.

Mr. Calfee introduced Ordinance 2026-33, which applies to full-time police patrol officers and formally requested the council's approval.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Marovich, 2nd by Ms. Laudato- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Marovich- **All Ayes**
- Motion to pass Ordinance No. 2026-033 by Ms. West, 2nd by Mr. Marovich- **All Ayes**

Ordinance 2026-033 was adopted.

Mr. Calfee thanked Ms. Lorence for her work compiling the salary schedules, noting it was a significant effort to ensure retroactive pay could be processed quickly over the past two weeks. Ms. Lorence acknowledged the support of her Finance Department in reviewing all the figures.

ORDINANCE NO. 2026-034 AN ORDINANCE AMENDING ORDINANCE 2025-130 BY FIXING THE NUMBER OF EMPLOYEES OF THE CITY OF RAVENNA; ESTABLISHING A CLASSIFICATION PLAN; A SALARY SCHEDULE; BEGINNING JANUARY 1, 2026 IN ACCORDANCE WITH EXHIBIT "A" ATTACHED HERETO; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

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Mr. Calfee noted that this is the annual payroll ordinance, reflecting new wage agreements, adjustments for the full-time Street Department mechanic, the Parks Department maintenance position conversion from part-time to full-time, and updates to several hourly rates for positions outside collective bargaining agreements.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Marovich, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. Laudato, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2026-034 by Mr. Marovich, 2nd by Ms. West- **All Ayes**

Ordinance 2026-034 was adopted.

ORDINANCE NO. 2026-036 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, OHIO, PART TWO – ADMINISTRATION CODE; TITLE FOUR – LEGISLATION; CHAPTER 220 – COUNCIL, SECTION 220.03 STANDING COMMITTEES TO ADD A FINANCE COMMITTEE, AND DECLARING AN EMERGENCY.

Mr. Kairis noted that Ordinance 2026-36, which establishes the Finance Committee as a standing committee of Council, had been included in the consent agenda. He explained that while there was some uncertainty about whether it had been removed, the ordinance simply establishes the committee and does not require further action at this time.

Second Reading of Ordinances:

ORDINANCE NO. 2026-002 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, TITLE EIGHT - PARKING; CHAPTER 452 - PARKING GENERALLY; SECTION 452.21 - PROHIBITED AND RESTRICTED PARKING AREAS; SUBSECTION (A) BY PROHIBITING PARKING ON THE EAST AND WEST SIDE OF SOUTH MERIDIAN STREET, BETWEEN RIDDLE AVENUE AND HARRIS AVENUE, BETWEEN THE HOURS OF 8:00 AM AND 5:00 PM. MONDAY THROUGH FRIDAY.

Mr. Kairis noted that the ordinance, sponsored by the Streets and Sidewalks Committee, would remain on second reading. He explained that Council planned to hold a public hearing or special meeting for comment on March 17th, 2026 and would confirm with Mr. Harper before proceeding. The ordinance will continue to third reading in March.

Ordinance 2026-002 was moved on to third reading.

Third Reading of Ordinances:

ORDINANCE NO. 2025-127 AN ORDINANCE ACCEPTING AND ADOPTING THE CITY OF RAVENNA COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY.

Ms. Laudato explained that this was her first time reviewing the plan in Council, though she had been involved previously on the Planning Commission. She expressed reservations, noting that the master plan does not propose necessary regulatory changes and relies heavily on outside organizations. Ms. Laudato emphasized the importance of making the plan actionable and legally practical for boards and commissions, and requested that it be returned to committee for further review. She also shared that she had prepared a document outlining suggested changes and additions.

Mr. Kairis acknowledged that the ordinance was on third reading and normally would be voted on that night, but he supported providing additional time for discussion. He suggested postponing the vote until the March meeting so Council could review Laudato's submitted materials and continue discussions at the committee level.

Ms. West made a motion to postpone the vote until the March regular meeting, which was seconded.

- Motion to postpone the vote for Ordinance No. 2025-127 until March 2nd, 2026 by Ms. West, 2nd by Ms. Michael- **All Ayes**

Ordinance 2025-127 was postponed until March 2, 2026.

Old Business- Rob Kairis moved the meeting from new business to old business.

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Ms. West made a motion to reconsider Ordinance 2026-22, which was seconded.

- Motion to reconsider Ordinance No. 2026-022 by Ms. West, 2nd by Mr. Marovich- **All Ayes**

Mr. Kairis reopened the motion for discussion after reconsideration, asking whether the council preferred to waive the three readings or leave the ordinance for a second reading while a more accurate contract is prepared. He recommended leaving it for second reading.

Mr. Moskun noted the ordinance involves a purchase of approximately \$25,000.

Ms. Laudato observed that the item appeared to be a purchase order rather than formal contract language.

Mr. asked whether the ordinance would need modification to authorize the Mayor to sign the contract.

Mr. Kairis clarified that the ordinance already provides for mayoral authorization but noted no formal contract exists.

Mr. Cimino added that confusion arose from the tracking sheet, which indicated the department superintendent could sign, and suggested that future tracking sheets better align with supporting documents.

Mr. Cimino emphasized that under normal circumstances, the mayor is the sole authority to execute contracts, though the Council can authorize others.

Mr. Kairis concluded that since the motion was reconsidered and no readings were waived, the ordinance will remain on second reading unless the council moves to table it.

- Ordinance No. 2026-022 was kept on for second reading

New Business- Mr. Calfee introduced new business regarding the composition of the recently established Finance Committee.

Mr. Kairis proposed that, since each Council member chairs their own committee, he would chair the Finance Committee, with Mr. Calfee and Ms. Laudato serving as the two Council members on the committee. He asked for a motion to approve this.

Ms. Laudato expressed her comfort with the role of Finance Committee member, noting her experience and interest in the position.

- Motion to approve the Finance Committee members by Ms. West, 2nd by Mr. Calfee- **All Ayes**

President of Council Remarks- Mr. Kairis explained that by reconsidering Ordinance 2026-22, it is no longer passed and will continue to a second reading unless Council moves to table it. He then addressed Council regarding a procedural concern: often when items move from the Committee of the Whole, the necessary exhibits, paperwork, or contracts are incomplete, leaving the Law Director and Clerk struggling to properly prepare ordinances. Mr. Kairis suggested that the Committee of the Whole should ensure all information is complete before moving items forward, except in true emergencies, to prevent passing ordinances that are not ready.

Mr. Calfee agreed, noting that the current process sometimes allows incomplete items to proceed and that the definition of “emergency” has been applied too loosely. He recommended tightening the process so that only complete items move forward unless there is a legitimate emergency.

Mr. Kairis clarified that emergency clauses are a separate issue but agreed with Mr. Calfee’s point.

Council Member Remarks

Mr. Harper- No Comment

Ms. Michael- No Comment

Mr. Marovich- No Comment

Mr. Moskun- Mr. Moskun shared that residents had questions regarding Sunbeau Valley Farm. While there was little negativity, residents were curious about future expenses, responsibilities, and other related matters. Mr. Moskun noted that he did not have answers to these questions but wanted to bring the residents’ concerns to the Council’s attention.

Mr. Calfee- No Comment

Ms. West- No Comment

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Ms. Laudato- Ms. Laudato expressed support for the newly established Finance Committee, noting it would help provide clarity on the City's financial position and future direction. She also raised, for future discussion, the prospect of creating a City Manager position in Ravenna to help manage the City's growing responsibilities and capital projects, citing examples from other communities like Kent and Hudson. Ms. Laudato clarified that this suggestion was not a critique of the current Mayor and noted that such a change would ultimately require a Charter amendment and a public vote. She offered to lead the discussion under the Planning Committee.

Mayor's Remarks- Mayor Seman provided updates during council remarks. He reported that Sunbeau Valley Farm planning is ongoing, with no specific actions yet, but property use is being evaluated. He shared long-term considerations, including revisiting the city manager position, potential city-township consolidation, and exploring a fire district, emphasizing future planning beyond the current comprehensive plan.

Mayor Seman also noted that Neighborhood Development Services' warming center had been delayed due to construction issues. Stacy from NDS opened an alternate location to assist people over the weekend, and local groups such as the Food Center and Hope Center contributed food and supplies. Mayor Seman praised community collaboration and street department efforts during recent snow events.

Additionally, he highlighted Ms. Gregor's efforts toward planning America's 250th Anniversary.

Ms. Gregor reported that donations for hot dogs, cotton candy, snow cones, popcorn, tables, chairs, and a tent from the Health District were secured for a picnic on the courthouse lawn scheduled for July 11th, 2026.

Mayor Seman encouraged the public to make plans to be there if you can because it will be quite an event. He then noted that the previous fireworks downtown were well received but costly.

Council President Rob Kairis thanked Mayor Seman for the updates.

Adjourn to Monday, March 2, 2026

- Motion to adjourn at 8:15 pm by Mr. Marovich, 2nd Ms. West- **All Ayes**

The next Regular Council Meeting is scheduled for Monday, March 2, 2026, at 6:00 P.M.

ATTEST:

Clerk of Council

Council President