



**Ravenna City Council
Public Health and Safety Committee Meeting Minutes
April 13, 2026**

The public meeting was held in person in City Council Chambers.

Council present: Council President Rob Kairis, Amy Michael, Paul Moskun, Tyler Marovich, Tim Calfee, Christina West, Matt Harper, Carmen Laudato

Also attending the meeting: Police Chief, Jake Smallfield; Service Director, Tim Contant; City Engineer; Bob Finney; Finance Director, Tami Lorence; Council Clerk, Chelsea Gregor; Cynthia Miller, William Barber, Eve Francis, Dirk Remley, Cliff Soudil, Cheryl Wood, Amy Young, Ramy Mansour, Barb Niemiller, Joni Halloway, Ryann Cline, Susie Kohl, Larry Selinius, Mark Pantalone, Valerie Pantalone, Peter Martin, Greg Francis

The Public Health and Safety Committee Meeting was called to order at 6:02 P.M. by Chairperson, Amy Michael.

The first item was a dispatch contract with NEOMED Police Department.

Ms. Michael introduced a proposed dispatch service agreement between the City and the NEOMED Police Department.

Police Chief Jake Smallfield stated that the agreement would help offset the loss of previous dispatch contracts and noted that the City already provides dispatch services for the Rootstown Fire Department. He estimated the additional workload at approximately 25 calls per month, with lower call volumes expected during the summer months.

Mr. Marovich inquired about anticipated call volume and expressed support after learning the impact on dispatch operations would be minimal.

- The item was moved forward.

The second item was a Safety Intervention Grant with a 25% match.

Ms. Michael then presented a request for the Fire Department to apply for a Bureau of Workers' Compensation Safety Intervention Grant for the purchase of a battery-operated ram and Milwaukee tool combination kit for vehicle extrication and rescue operations. The total project cost is \$17,627.55, with a required 25% local match of up to \$5,600 to be funded from the department's small capital account.

- The item was moved forward.

The third item was a contract with JBL Roofing & Construction.

Ms. Michael discussed a proposed contract with JBL Roofing and Construction for repairs to the Police Department roof and noted that ongoing leaks pose a risk to valuable equipment within the facility.

Chief Smallfield reported that six additional leaks were discovered following recent rainfall, including one near the department's information technology area. The proposed roof overlay project totals \$58,461.53 and includes a 20-year warranty. Chief Smallfield noted that an alternative quote exceeded \$100,000. Mr. Harper confirmed the project involves an overlay rather than a complete roof replacement.

- The item was moved forward.

The fourth item was a the adoption of the 2026 Portage County Mitigation Plan.

Ms. Michael presented legislation adopting the 2026 Portage County Hazard Mitigation Plan. She explained that the FEMA-required plan is updated every five years and is necessary for the City to remain eligible for FEMA funding opportunities. The adoption requires no financial contribution from the City.

- The item was moved forward.

Management Update

During management updates, Ms. Michael noted that the public safety levy is on the ballot and reminded residents that early voting is underway.

Mr. Kairis clarified that the levy would apply only to earned income and not to retirement income.

Ms. Michael encouraged residents to review available information regarding the levy and stated that tours of the public safety facilities are available for interested community members.

There being no further business for discussion, the meeting adjourned at 6:10 P.M.

ATTEST:

Clerk of Council

**Amy Michael, Chairperson
Public Health and Safety Committee**